



### INVOICE PAYMENT OPTIONS

#### Pay Invoice Through Standing Instruction ( Auto Debit )

[1] National Automated Clearing House (NACH) is a new auto debit facility other than ECS which is developed by National Payment Corporation of India to consolidate multiple ECS systems running across the country. [2] Customer will be able to verify the payments against his/her bank statement. Customer will receive his/her physical / whatsapp / E-Invoice copy. [3] With every billing cycle customer's Invoice amount will get automatically debited from the bank account as specified by customer by the due date of invoice. [4] Customer opting for auto debit payment through bank account shall fill Autodebit payment through my Bank Account by NACH.

- I wish to pay my Adani Total Gas Ltd. invoices through Auto debit (Payment through my Bank Account)

#### Please Tell Us About Yourself

CUSTOMER ID																DATE															
NAME																															
ADDRESS																															
ADDRESS																															
ADDRESS																CITY						PINCODE									
TELEPHONE NO																MOBILE NO															

I hereby declare that the particulars given on this form are correct & complete. I hereby apply for the Adani Total Gas Ltd. Invoice Payment facility and agree to the terms and conditions mentioned overleaf.

SIGNATURE (Bank Account Holder) \_\_\_\_\_

SIGNATURE (Any joint account holders of a bank account) \_\_\_\_\_

\* Please affix rubber stamps in case of companies, partnerships, proprietorships etc.

Place \_\_\_\_\_ Date \_\_\_\_\_

#### Debit Mandate Form

#### Debit Mandate Form NACH / ECS / DIRECT DEBIT

UMRN **F O R O F F I C E U S E O N L Y** DATE

Utility Code **F o r o f f i c e u s e o n l y** ☐ Create ☐ Modify ☐ Cancel

Sponsor Bank Code **For Office Use Only** I/We hereby authorize **Adani Total Gas Limited**

to debit (tick✓) **SB / CA / CC / SBNRE / SB-NRO / OTHER** Bank a/c number

with Bank **Name of Customers Bank** IFSC/MICR

an amount of Rupees **Amount in words** ₹

DEBIT TYPE ☐ Fixed Amount ☒ Maximum Amount FREQUENCY ☐ Mthly ☐ Qtly ☐ H-Yrly ☐ Yrly ☒ As & when presented

Reference 1  Reference 2

1. I agree for the debit of mandate processing charges by the bank whom I am authorizing to debit my account as per latest schedule of charges of the bank.  
2. This is to confirm that the declaration has been carefully read, understood & made by me/us. I am authorising the user entity/Corporate to debit my account, based on the instructions as agreed and signed by me. 3. I have understood that I am authorized to cancel/amend this mandate by appropriately communicating the cancellation /amendment request to the user entity / corporate or the bank where I have authorized the debit.

From

Maximum period of validity of this mandate is 40 years only

To

Maximum period of validity of this mandate is 40 years only

Signature Primary Account holder

Signature of Account Holder

Signature of Account Holder

Phone no.  1. Name as in bank records 2. Name as in bank records 3. Name as in bank records

## Instructions

- Please ensure that the Application Form is complete in all respects. Please read the 'Terms and Conditions' printed in this Application Form carefully. By signing this form, Customer (Applicant) agrees to comply with the terms and conditions printed in this Application Form.
- Please ensure that the following document of the customer is attached with the Application Form. For Auto Debit (Payment through my Bank Account) a cancel cheque OR xerox copy of cheque is required.
- Submit the completed Application Form personally or through courier at any of the offices of Adani Total Gas Limited (Company)
- Activation of the invoice pay facilities would be done in about 30 working days from the receipt of the completed Application form and subject to the approval from customers bank for activation of NACH Payment facility whichever is later. Payment if any due during this processing period should be made through other modes of payment presently available. Invoice Payment Facility once active shall remain in full force and effect until termination.
- "For any Clarifications, please call our Customer Care Helpdesk: 079 4754 5252 / 079 6922 1100 / 079 2762 3264"

## Terms & Conditions

**Auto Debit form's Invoice Payment Facility ("Facility" via a designated bank account) made available by Adani Total Gas Limited or through third party, is subject to the following terms and conditions.**

(1) The Customer (applicant) should be eligible to avail the Facility and should provide true, accurate, current, and complete information as required by the company and keep the same updated at all the times. (2) The Facility will be available, subject to receipt of information furnished by Customer related to the bank account in the Application Form from the bank, (3) In case Customer has opted for the Auto Debit Facility, the Customer shall separately authorize the designated bank to debit the Customer's Bank Account on a recurring basis with such amount as specified by company or the company from time to time being towards payment of all charges due for the services rendered under the Application Form. The Standing Instruction issued by the Customer to the bank will be effective and will apply only if the Customer's bank account has adequate balance and in good standing with an adequate balance. Applicants bank account will be Debited on or before the invoice due date. (4) If Customer's Bank Account does not have sufficient funds to make a payment, the Company shall have no obligation or liability if it does not complete a payment because there are insufficient funds in applicant's respective account to process a payment. In the circumstances Customer's shall ensure to make the payment in cash or through account payee cheque along with applicable charges. (5) The Auto Debit standing instruction issued by the Customer with respect to the designated bank account shall lapse upon closer of activities of the designated bank account. (6) If one or more successive payments/instructions are not received/honored before due date of the relevant invoice. ATGL reserves the right to withdraw the services provided pursuant to the Application Form and ATGL reserves the right to withdraw the facility without either of them being liable to provide any notice to the Customer and to initiate any other action/proceedings as may be deemed appropriate by the company. In the event the Customer's payment instructions is dishonored by the designated bank for any reason whatsoever, penalty charges of Rs. 100 (or such other amount as specified by Company from time to time) may be levied per instance of dishonor. (7) ATGL reserves the right to reject/withdraw/terminate the Facility in full on in part at any time without assigning any reason without providing advance notice. In addition, the Facility shall be withdrawn upon termination of the relationship between the ATGL and third-party vendor(s) providing equipment/connectivity/integration/services which are necessary for continued provision of the Facility. (8) Customer agree that all invoicing and payment details will be prepared by electronic means and the information contained therein will be extracted from the computerized system maintained by the company. ATGL is not liable for any error and that Customer shall always hold ATGL harmless against any losses, damages, etc. that may be incurred or suffered by the (Customer) if the information contained is inaccurate/incorrect/incomplete. (9) ATGL disclaims all warranties of any kind, whether express or implied including without limitations any representations or warranty, regarding the use or the results of the Facility in terms of its correctness, accuracy, reliability, usefulness, completeness, continuity, uninterrupted access, timeliness or otherwise. (10) ATGL shall not be responsible and liable for any damages / compensations for any loss, damage, etc. incurred by the Customer on account of use, non-availability or deficiency in the provisioning of the Facility. The Customer shall bear the entire responsibility for and risk associated with use of the Facility. (11) ATGL shall not be liable for any direct, indirect, punitive, incidental, special or consequential damages whatsoever, including but not limited to the damages or losses resulting from. (a) The use or performance or inability to use or non-performance of the Facility. (b) The provision or failure to provide the Facility. (c) The authorized access to or alternation of the transmission or data such transactions that are carried out on your instructions in good faith. (d) Any loss or damage incurred or suffered by the Customer due to any defect, error, failure or interruption in the provision of the Facility or any other matter related to the Facility. (12) ATGL reserves the right to modify (with prospective or retrospective effect) these terms and conditions from time to time without being able to provide any reason or notice, therefore. (13) In the event the Customer is dissatisfied with the Facility being made available in any respect or with any of the terms of service or alternation there to, the Customer's sole and exclusive remedy is to discontinue the use of the Facility by giving in writing 15 days' Notice of termination of this Facility and obtain an acknowledgement thereof. Customer shall indemnify and keep the Company free and harmless from and against all liabilities, losses, claims and damages arising from negligence, fraud, collusion or violation of the terms herein on my part and/or a third party provided there is no gross negligence on the part of the Company. (14) The Facility shall not be used for any purpose that is unlawful or prohibited under law or the company. The forgoing terms & conditions shall form an integral part of the Application Form. (15) The Customer shall be responsible to pay/bear any taxes, duties or levies as may be imposed by any authority from time to time for availing this Facility.

I have read, agreed and accepted all the terms and conditions as printed in the 'application form' for available this facility.

Customer's Signature/Date

## Adani Total Gas Limited

**Customer Care Helpdesk: 079 4754 5252 / 079 6922 1100 / 079 2762 3264**  
**Email: [customercare.gas@adani.com](mailto:customercare.gas@adani.com) Website: [www.adanigas.com](http://www.adanigas.com)**

### Customer Care Offices

**Ahmedabad:** Adani Total Gas CNG Station, Opp. Maninagar Fire Station, Krishnabaug Cross Road, Maninagar, Ahmedabad – 380 008.

**Ahmedabad:** 03, Sumangalam Society, Opp. Drive-in Cinema, Nr. Asia School, Bodakdev, Ahmedabad – 380054.

**Faridabad:** Shop no 19, Arman Complex, Nr. Indian Bank Shopping Center, Inside Spring Field Colony, Sector 31, Faridabad– 121003

## Instructions to fill Mandate

- |   |  |
|---|--|
| 1. UMRN is auto generated during mandate creation and is mandatory to be updated during amendment and cancellation of mandate. (Maximum length - 20 Alpha Numeric Characters) | 11. Amount payable for service or maximum amount per transaction could be processed, in words.   |
| 2. Date in DD/MM/YYYY format.   | 12. Amount in figures, similar to the amount mentioned in words. (Maximum length - 13 digit Numeric, in paise)                             |
| 3. Sponsor Bank IFSC / MICR code, left padded with zeroes where necessary. (Maximum length-11 Alpha Numeric Characters)   | 13. Service Provider generated consumer reference number or customer id  |
| 4. Utility Code of the Service Provider. (Maximum length-18 Alpha Numeric Characters)   | 14. Service Provider generated Scheme / Plan reference number.   |
| 5. Name of Service Provider   | 15. Tick on box to select frequency of transaction.  |
| 6. Tick on box to select type of action to be initiated.  | 16. Validity of mandate with dates in DD/MM/YYYY format  |
| 7. Tick on box to select type of account to be affected.  | 17. Names of customer/s and signatures as well as seal of company (where required). (Maximum length of Name - 40 Alpha Numeric Characters) |
| 8. Customer's legal account number, left padded with zeroes. (Maximum length-35 Alpha Numeric Characters)   | 18. Undertaking by customer.   |
| 9. Name of Bank and Branch.   | 19. Permanent ID of customer e.g. PAN / Aadhaar No.  |
| 10. IFSC / MICR code of customer bank. (Maximum length - 11 Alpha Numeric Characters)   | 20. Telephone no. with STD code, of customer.  |
|   | 21. 10 digit mobile number of customer.  |
|   | 22. Mail ID of customer.   |